



2013

Volume 1, Issue 1

Contact Details

Do we have the correct contact details for you if you have recently changed your phone number or address please use the form on the reception desk

Repeat Prescription Service is available at these local chemists

Boots—Station / Chimes

McPharlands—Cowley

Lawtons—Hillingdon Hill

Boots—Denham Green

Mango - Cowley

Flora—Uxbridge

Hopkins—Ickenham (sae service by the chemist)

Belmont Medical Centre welcomes Dr Ahmed

We would like you to join us in welcoming Dr Ahmed to our team. She has surgeries on Monday, Wednesday Friday morning and Friday afternoon.

PPG News

Next meeting to be held on Tuesday 12th February 6pm

www.facebook.comPpgBelmontMedicalCentreUxbridge?ref=ts

Visit our website at www.thebelmontmedicalcentre.co.uk where you can access lots of information, submit travel questionnaires and book, cancel appointments and order repeat medication. (see our receptionist for your login details to access online appointments and prescriptions)

Practice list closure

Due to the heavy workload we are experiencing at present and not wishing to compromise the care we offer to our existing patients, we are unable to register you as a patient at present and have had to close our list temporarily.

However we will be reviewing the situation in the coming months.

Emergency out of hours contact number when the surgery is closed you can call 111

Patient services available
Travel clinic, Asthma clinic, diabetic checks, Baby immunisations, Out of hours appointments, Minor Operations, cautery for warts, Ante-natal and post natal, Home visits and telephone consultations as required, Tele-dermatology, Online appointments and prescription ordering, text appointment reminders, family planning,



Caption describing picture or graphic.

“To catch the reader’s attention, place an interesting sentence or quote from the story here.”



Caption describing picture or graphic.

Inside Story Headline

This story can fit 150-200 words.

One benefit of using your newsletter as a promotional tool is that you can reuse content from other marketing materials, such as press releases, market studies, and reports.

While your main goal of distributing a newsletter might be to sell your product or service, the key to a successful newsletter is making it useful to your readers.

A great way to add useful content to your newsletter is to develop and write your own articles, or include a calendar

of upcoming events or a special offer that promotes a new product.

You can also research articles or find “filler” articles by accessing the World Wide Web. You can write about a variety of topics but try to keep your articles short.

Much of the content you put in your newsletter can also be used for your Web site. Microsoft Publisher offers a simple way to convert your newsletter to a Web publication. So, when you’re finished writing your newsletter, convert it to a Web site and post it.

Inside Story Headline

This story can fit 100-150 words.

The subject matter that appears in newsletters is virtually endless. You can include stories that focus on current technologies or innovations in your field.

You may also want to note business or economic trends, or make predictions for your customers or clients.

If the newsletter is distributed internally, you might comment upon new procedures or improvements to the business. Sales figures or earnings will show how your business is growing.

Some newsletters include a column that is updated every issue, for instance, an advice column, a book review, a letter from the president, or an editorial. You can also profile new

employees or top customers or vendors.

Inside Story Headline

This story can fit 75-125 words.

Selecting pictures or graphics is an important part of adding content to your newsletter.

Think about your article and ask yourself if the picture supports or enhances the message you’re trying to convey. Avoid selecting images that appear to be out of context.

Microsoft Publisher includes

thousands of clip art images from which you can choose and import into your newsletter. There are also several tools you can use to draw shapes and symbols.

Once you have chosen an image, place it close to the article. Be sure to place the caption of the image near the image.

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Microsoft

Primary Business Address

Your Address Line 2

Your Address Line 3

Your Address Line 4

Phone: 555-555-5555

Fax: 555-555-5555

E-mail: someone@example.com

Your business tag line here.



This would be a good place to insert a short paragraph about your organization. It might include the purpose of the organization, its mission, founding date, and a brief history. You could also include a brief list of the types of products, services, or programs your organization offers, the geographic area covered (for example, western U.S. or European markets), and a profile of the types of customers or members served.

It would also be useful to include a contact name for readers who want more information about the organization.

We're on the Web!
example.com

Back Page Story Headline

This story can fit 175-225 words.

If your newsletter is folded and mailed, this story will appear on the back. So, it's a good idea to make it easy to read at a glance.

A question and answer session is a good way to quickly capture the attention of readers. You can either compile questions that you've received since the last edition or you can summarize some generic questions that are frequently asked about your organization.

A listing of names and titles of managers in your organization is a good way to give your newsletter a personal touch. If your organization is

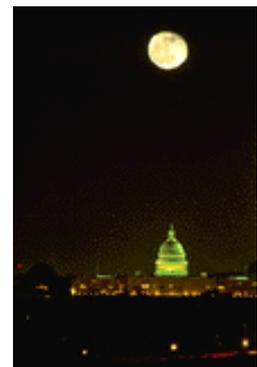
small, you may want to list the names of all employees.

If you have any prices of standard products or services, you can include a listing of those here. You may want to refer your readers to any other forms of communication that you've created for your organization.

You can also use this space to remind readers to mark their calendars for a regular event, such as a breakfast meeting for vendors every third Tuesday of the month, or a biannual charity auction.

If space is available, this is a good place to insert a clip art image or some other

graphic.



Caption describing picture or graphic.